



BE A PART OF WINNING TEAM – JOIN VIRTUAL UNIVERSITY
AN EQUAL OPPORTUNITY EMPLOYER

Virtual University of Pakistan requires the services of bright & motivated individuals, on three years extendable contract for the following positions:

DIRECTORATE OF QUALITY ENHANCEMENT

MANAGER QUALITY ASSURANCE: [LAHORE]

Pay Scale: E-IV

Qualifications & Experience: 1st class Master's degree in Quality / Performance Management or Public or Business Administration representing at least 16 years of education from HEC recognized University / Institution. At least 05 years experience of Quality Control/Assurance /Enhancement in multinational / national / government / semi-government organizations or universities. Must have excellent command over spoken and written English with good presentation skills. IT proficiency is a must.

QUALITY ASSURANCE OFFICER: [LAHORE]

Pay Scale: J-I

Qualifications & Experience: 1st class Master's degree in Quality / Performance Management or Public or Business Administration representing at least 16 years of education from HEC recognized University / Institution. At least 02 years post-qualification experience of Quality Control / Assurance / Enhancement in multinational / national / government / semi-government organizations or universities. Must have good command over spoken and written English. IT proficiency is a must.

PLEASE READ THE FOLLOWING INSTRUCTIONS BEFORE APPLYING:

1. The age of superannuation is 60 years.
2. Those already in the government /semi-government service or autonomous bodies will be required to bring 'No Objection Certificate (NOC)' from their current employer, at the time of interview.
3. Part time, honorary, apprenticeship and internee experience will not be counted as experience.
4. Only eligible/Short listed candidates will be contacted individually via registered post for test / interview.
5. The candidate, who wants to apply for more than one post, must apply separately for each post.
6. It is mandatory to upload your CV with the application.
7. Send Demand Draft/Pay Order worth Rs. 500/- (non-refundable) as processing fee separately for each post, in favour of Virtual University of Pakistan, Lahore.
8. Mention clearly, your name, father's name, CNIC and Application reference number (generated by online submitting application form) on back side of original Demand Draft/Pay order and mark "Attention: Deputy Director Finance (Accounts)", on the left corner of envelop.
9. Please send only original Demand Draft/Pay Order to the address given below within three days from the last date of application. Incomplete / without original Demand Draft or received after due date applications will not be entertained.
10. No TA/DA will be admissible for appearing in test/Interview.
11. Virtual University of Pakistan reserves the right to reject any or all applications, without assigning any reason.

APPLICANTS SHOULD APPLY ONLINE THROUGH VIRTUAL UNIVERSITY'S WEBSITE
(www.vu.edu.pk/jobs). LAST DATE OF APPLICATION IS AUGUST 04, 2014.

For further information, please contact at:

Directorate of Administration
Virtual University of Pakistan
M.A.Jinnah Campus, Defence Road, Off Raiwind Road, Lahore.
UAN: (042) 111-880-880, Ext: 224, 428
Email: officeasst5@vu.edu.pk