



**BE A PART OF WINNING TEAM – JOIN VIRTUAL UNIVERSITY**  
**AN EQUAL OPPORTUNITY EMPLOYER**

Virtual University of Pakistan requires the services of bright & motivated individuals, for the project **“Establishment of Virtual Campuses in Pakistan”** on contract basis for a period of (18) eighteen months for the following positions:

**DEPUTY PROJECT DIRECTOR**

**Number of Posts (03 Nos) (Southern Punjab, Interior Sindh, Baluchistan, Khyber Pakhtunkhwa)**  
**(Salary: Rs.60,000/- all inclusive)**

**Qualification:** Civil Engineer having at least a 2nd Division from a HEC recognized institution

**Experience & Skill:** At least 10 years' Experience, in planning, designing, and overseeing construction of building structures, and other facilities. He will be responsible for overall administration of the project in their respective region. He shall also be responsible to ensure the timely implementation of the project. Command over spoken and written English as well as IT proficiency is a must.

**SITE SUPERVISOR**

**Number of Posts (06 Nos) (Southern Punjab, Interior Sindh, Baluchistan, Khyber Pakhtunkhwa)**  
**(Salary: Rs.20,000/- all inclusive)**

**Qualification:** DAE (Civil) having at least a 2nd Division from a HEC recognized institution. **Experience & Skill:** At least 2 years Site Supervision experience will be required. He will be responsible for supervisory work of all matters related to construction and completion of the sites. Command over spoken and written English as well as IT proficiency is a must.

**ACCOUNTANT**

**Number of Posts (03 Nos) (Southern Punjab, Interior Sindh, Baluchistan, Khyber Pakhtunkhwa)**  
**(Salary: Rs.20,000/- all inclusive)**

**Qualification:** At least a 2nd Division in B.Com or equivalent degree from a recognized university. **Experience & Skill:** At least 3 years' Experience in maintaining books of accounts, preferably with exposure to computerized accounting systems. He will be responsible for Project accounts and developing all monitoring reports required by the funding agencies IT proficiency is a must.

**DRIVER**

**Number of Posts (04 Nos) (Southern Punjab, Interior Sindh, Baluchistan, Khyber Pakhtunkhwa)**  
**(Salary: Rs.10,000/- all inclusive)**

**Qualification:** Literate and able to maintain a log book. **Experience & Skill:** At least 5 years' experience of driving an LTV vehicle. Driving experience with a valid HTV/LTV driving license. Necessary clearance from the relevant authorities is required. The driver will be responsible for maintenance of the vehicle, and its cleanliness

**PLEASE READ THE FOLLOWING INSTRUCTIONS BEFORE APPLYING:**

1. Maximum Age Limit is 58 years at time of application.
2. Those already in the government /semi-government service or autonomous bodies will be required to bring 'No Objection Certificate' from their employer, at the time of interview.
3. Part time, honorary, apprenticeship and internee experience will not be counted towards experience.
4. Only eligible candidates will be called for test / interview.
5. The Candidates, applying for more than one post, must apply separately for each post.
6. Incomplete / late applications will not be entertained.
7. Kindly attach your CV with the application, along with all relevant testimonials.
8. The placement of duty shall be anywhere in Pakistan, see above against each post.

**LAST DATE FOR APPLYING IS November 29, 2011.**

For further information, please contact at:

**Project Director**  
**Establishment of Virtual Campuses in Pakistan**  
**Virtual University of Pakistan**  
M.A.Jinnah Campus, Defence Road, Off Raiwind Road, Lahore.  
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