VIRTUAL UNIVERSITY OF PAKISTAN
ADDENDUM

HIRING OF EVENT MANAGEMENT COMPANY
FOR VU 5TH CONVOCATION CEREMONY

Tender No. VU/14-15/11/144

Tender notice was published on VU and PPRA Websites on November 20, 2014 for Hiring of Event Management Company for VU 5th Convocation Ceremony.

There is a slight change in the following particulars of the tender;

i. Venue of the event has been changed. Convocation Ceremony shall be held at Lahore Expo, Johar Town, Lahore instead of M. A. Jinnah Campus, Defence Road, Off. Raiwind Road, Lahore. Visit of the new site is not mandatory.

ii. Following are some changes in Scope of Work;
   a. Size of stage shall be 30’ x 24’ instead of 30’ x 20’.
   b. Head Table is required for 07 Persons.
   c. Presiding Chairs are required for 07 persons.
   d. Setup shall be carried out in Hall 1 or 2 of the venue. Tent / Canopy(ies) are not required.
   e. Carpeting is not required.
   f. Lights and Heating arrangements are not required.
   g. Round tables are not required.
   h. Lunch shall be served in Hall 1 or 2 of the venue.

iii. Cabling or wiring is not required at the venue

iv. Cleanliness of the venue is not included in the scope of work.

Other scope of work and terms & conditions will remain the same.
Addendum is available at PPRA Website (www.ppra.org.pk) and university’s website.

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PROCUREMENT DEPARTMENT
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