



VIRTUAL UNIVERSITY OF PAKISTAN
TENDER DOCUMENT

REPLACEMENT OF RADIATOR CORE OF
410 KVA GENERATOR SET AT LAHORE

Tender No. VU/15-16/06/210

This tender will be opened on **June 30, 2016 at 11:00am** in the office of Director Finance VU, M.A Jinnah Campus, Defence Road, off Raiwind Road, Lahore.

Name of Firm / Company: _____

Address: _____

Contact Person: _____ Designation: _____

Phone No: _____ Fax No: _____ Cell No. _____

GST Reg. No: _____ N.Tax Number: _____

Active email address (in CAPITAL letters): _____

Status of Firm/Company (Pls. tick appropriate box)

General Order Supplier Service Provider

SCOPE OF WORK:

- i. Core alongwith Gasket(s)
- ii. Dismantling, Re-installation of Radiator and After Cooler Cores

1. RADIATOR CORE OF 410 KVA GENSET

SPECIFICATIONS

- | | |
|------------------------|---|
| • GENSET Model | CATERPILLAR 3406E |
| • Serial # | 1MZO1402 |
| • Arrangement # | 1516997 |
| i. Core Size | 52 ½" X 40" |
| ii. Core Thickness | 2.58" |
| iii. Number of Rows | 5 Row |
| iv. Fins Pattern | 10 mm |
| v. Tube Material | Brass (Double side Tin Coated) |
| vi. Fins Material | Copper |
| vii. Warranty required | Minimum 02 Years from the date of completion. Vendor shall re-do the work without any cost of VU. |

Description	No. of Jobs	Rate per Job (Rs.)	17% GST (if applicable)	Total Rate with Taxes per Job (Rs.)	Total Amount (Rs.)
Radiator Core of 410 KVA Generator	1				

2. AFTER COOLER CORE OF 410 KVA GENSET

○ SPECIFICATIONS;

- **GENSET Model** CATERPILLAR 3406E
- **Serial #** 1MZO1402
- **Arrangement #** 1516997
- i. Core Size 52 ½" X 40"
- ii. Core Thickness 2.58"
- iii. Number of Rows 4 Row
- iv. Fins Pattern 10 mm
- v. Tube Material Brass (Double side Tin Coated)
- vi. Fins Material Copper
- vii. Warranty required Minimum 02 Years from the date of completion. Vendor shall re-do the work without any cost of VU

Description	No. of Jobs	Rate per Job (Rs.)	17% GST (if applicable)	Total Rate with Taxes per Job (Rs.)	Total Amount (Rs.)
After Cooler Core of 410 KVA Generator	1				

1. Please mention Site Charges (Applicable in case of onsite Fabrication) separately in the bid
2. Please also mention total shutdown time of generator required for installation of both of the cores.

Address of the site: VU Head Office, M. A. Jinnah Campus, Defence Road, Off. Raiwind Road, Lahore UAN 111-880-880 Ext 281

GENERAL TERMS AND CONDITIONS:

In case of non-compliance with the below requirements / details, bid will not be considered for further evaluation.

1. Tender notice issued in the media is the part of this tender document
2. **Site can be visited to check the generator Set during office hours (09:00am to 12:00noon) Monday to Friday (after contacting at given telephone numbers)**
3. Tender must accompanied with a **Pay Order / Demand Draft / Call Deposit Receipt amounting to Rs. 500/- (non-refundable)** as tender fee favouring Virtual University of Pakistan. Tender without tender fee shall not be accepted.
4. Interested bidders will send their quote inclusive of all taxes & levies and all other related expenses. VU shall not pay any additional amount from the quoted rates.
5. Quoted rates will be firm. The offered rates should be valid for a period of one (01) month from the date of opening of tender. Bid with shorter validity period shall not be entertained.

6. Tender should be addressed to the Director Finance, Virtual University of Pakistan Lahore.
7. VU takes no responsibility for delay, loss or non-receipt of bids sent by post/courier
8. Late tenders will not be entertained. No telegraphic or faxed bid will be accepted.
9. The bidder should quote rates clearly on the bid for each item in figures and words.
10. The Bidder will furnish, as part of its bid, a bid security (earnest money), **equal to 5% of maximum bid price or option with maximum price inclusive of all taxes** in shape of DD/PO/CDR only (Cheques shall not be accepted). The bid security is refundable to the unsuccessful bidders after finalization of the tender. Bid security of successful bidder will be retained till completion of ordered work / expiry of warranty period as instructed by the VU management.
11. The bidder must be a registered tax payer with FBR on Active Tax Payer List (ATL) and certificate must be attached for NTN and GST. (If GST is exempted, please provide necessary evidence).
12. Copies of last tax returns of Income Tax and GST must be attached with the bid.
13. The bidder must submit an affidavit on Rs. 100 stamp paper that the firm/company is not blacklisted from any Government / Semi-Government / Non-Government Organization (as per draft given at Page No. 4).(*)
14. The items, which will be supplied, should conform to the standard specifications and free from defects in all respects including workmanship.
15. Order must be completed within stipulated time, in case of non-compliance; penalty will be imposed as per Government rules which may lead to the cancellation of order without any liability to VU. No extensions will be allowed without prior intimation. The said company may also be blacklisted for a period of atleast two years.
16. Income tax & Sales tax will be withheld as per Government rules.
17. Payment will be released after submission of Sales Tax Invoice in accordance with SRO 660(I) 2007, duly verified by the campus incharge.
18. The quotes alongwith above documents / information should reach the Procurement Department, Directorate of Finance, Virtual University of Pakistan, Lahore not later than **10:30AM on June 30, 2016**. Bids will be opened at **11:00AM** on the same date in the presence of bidders or their authorized representatives who may choose to attend.
19. The University reserves the right to accept or reject the bids or annul the procurement process at any time as prescribed under PPRA Rules.

EVALUATION CRITERIA:

- i. Initial scrutiny of tender documents / bids
- ii. Preparation of Financial and Technical Comparative Statement
- iii. Selection of compliant bidder(s)
- iv. Award of tender to lowest compliant evaluated bidder(s)

Procurement Department
Directorate of Finance
Virtual University of Pakistan
M.A Jinnah Campus,
Defence Road, off Raiwind Road, Lahore
UAN: 042-111-880-880 Ext: 281

(Draft) Declaration by the Bidder

(To be submitted on Rs. 100/- stamp paper).

I, _____ being owner / proprietor / representative of this firm / company hereby certify that I have read all the terms & conditions of this tender and are acceptable to me. All items and services will be of the best quality according to the standard specification. I will be bound to replace / re-do the work if found substandard, unsatisfactory or defective without any claim to Virtual University of Pakistan. If I fail to do so, I understand that VU has the right to confiscate the earnest money, can impose an appropriate fine and black list our firm/company. It is further confirmed that the firm / company is not black listed by any of the Government / Semi-Government / Non-Government Organization.

It is further stated that I shall provide Two Years Warranty for complete units including structure and installation all items. Any replacement / repairing work of material and workmanship shall be carried out by me without any cost to VU during the warranty period.

SIGNATURE & STAMP

Name: _____

Designation: _____