



VIRTUAL UNIVERSITY OF PAKISTAN

TENDER NOTICE

GLASS AND ALUMINUM PARTITIONING WORKS WITH ALLIED MATERIALS

Tender No. VU/15-16/09/175

Sealed Tenders are invited from Tax Registered Firms for supply of materials for Glass & Aluminum Partitioning with Doors installation works at VU Islamabad Campus, details are as under;

Approximate Area: 1,500 Sqft

GLASS

Size: 12mm
Brand: Ghani or equivalent
Type: Float White
Grade: A
with Cutting, fitting & Carriage

ALUMINUM

Aluminum Door Section with Kick Plate: 1.6mm
Aluminum H Section: 2mm
Colour: Silver or White
with Cutting, fitting & Carriage

Other Items as per site requirement;

- i. Door Machine (Good quality) with fitting
- ii. Glass Door Lock (good quality)
- iii. Handle (good quality)
- iv. Door Pivot (good quality)
- v. Silicon
- vi. Glass Door connectors (Kabza)
- vii. Any other materials

(Final designs shall be provided to successful bidder(s) after finalization of tender.)

Interested bidders shall quote the rates for complete job (including materials and services) inclusive of all applicable taxes for VU Islamabad site on per Square Foot (Sqft) basis. (Please mention all taxes separately). No extra charges of carriage and raw material etc. will be paid.

General Terms and Conditions:

(In case of non-compliance of marked with (*) items, proposal will not be considered for further evaluation)

1. Sealed tenders shall be submitted on the official letterhead of the firm with office seal and signature. (*)
2. The bidder must be a registered tax payer with FBR on Active Tax Payer List (ATL) and certificate must be attached for NTN and GST. (If GST is exempted, please provide necessary evidence). (*)

3. Earnest money in the shape of CDR / Pay Order / Demand Draft **(Cheque(s) will not be accepted)** in favour of the Virtual University of Pakistan, equal to **5 (Five) %** of quoted bid must be attached with the bid (refundable to the unsuccessful bidders within a reasonable time). Earnest money (of successful bidders) will be retained till supply of material and completion of work. (*)
4. The rates offered should be valid for a period of three (03) months from the date of opening of tender. All rates will be firm & final and no variation whatsoever shall be acceptable to VU within the above validity period.
5. Interested parties will send their quote inclusive of all duties, taxes, carriage for Islamabad and other levies payable, if any, for the units; but the rates thereof may be mentioned separately. Quoted prices shall be considered inclusive of all taxes if not clearly mentioned in the bid.
6. **The bidder will be bound to get confirmation / approval of allied materials (as given at Page No. 1) before execution of work, from the site supervisor.**
7. VU has the right to call the samples of any item which will be used in the work, as and when required.
8. All items must be **original / "A" quality**; substandard items will be rejected.
9. Late proposals will not be entertained. No telegraphic or faxed bid will be accepted.
10. VU takes no responsibility for delay, loss or non-receipt of bids sent by post / courier.
11. Work order(s) will be issued with estimated area, final billing shall be based on actual measurement of area which must be verified from site supervisor. VU also reserves the right to place the orders on partial shipment basis.
12. Bidder will be bound to provide the ordered items within the time mentioned in purchase orders(s), in case of non-availability of items, bidder will arrange from alternative source(s) without any responsibility of the VU.
13. The items, which will be supplied, should conform to the standard specifications & free from defects and same as per approved sample provided / inspected before the execution of work.
14. The Payment will be made upon submission of proper Invoice within 10-15 working days after delivery of ordered items / completion of services subject to the verification from the site supervisor.

The quotes alongwith above documents / information should reach the Procurement Department, Virtual University of Pakistan, not later than **11:30am on October 13, 2015**. Bids will be opened at **12:00 noon** on the same date in the Office of the Director Finance, Virtual University of Pakistan in the presence of bidders or their authorized representatives who may choose to attend.

The University reserves the right to accept or reject the bids or annul the procurement process at any time as prescribed under PPRA Rules.

Tender Notice is available at PPRA Website (www.ppra.org.pk) and university's website.

**PROCUREMENT DEPARTMENT
DIRECTORATE OF FINANCE
VIRTUAL UNIVERSITY OF PAKISTAN
M.A JINNAH CAMPUS, DEFENCE ROAD
OFF RAIWIND ROAD LAHORE
UAN 042-111-880-880, Ext. 333 , 9612
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