

WALKIN INTERVIEW

**Virtual University of Pakistan is Federal Chartered Public University with its Head Office at Islamabad
BE PART OF A WINNING TEAM – JOIN VIRTUAL UNIVERSITY
EQUAL OPPORTUNITY EMPLOYER**

Virtual University of Pakistan requires the services of bright & motivated individuals, for the following posts on Ad-hoc basis, maximum for a period of six (06) months only, at market competitive salary. The duty station will be Lahore.

Sr. No.	Post / Pay Scale	No of Post	Criteria: Qualification & Experience
1	Recording Engineer (J-II)	02	Intermediate or equivalent (at least 2nd division) from recognized Board/ Institution. At least 5 years experience in renowned production houses or TV stations is a must. Experience of setting up and patching equipment racks, CCU, switchers, cameras and all related audio/video equipment is required.
2	Assistant Producer Trainee (J-V)	02	Master's degree in Mass Communication or MFA in media related studies with a CGPA of 3.2 or above with 'A' grades in courses pertaining to English language and Communication Skills.
3	Accounts Assistant (J-VI)	01	Bachelor's degree in Commerce/ Accounting/ Finance or equivalent (at least 2nd division) from HEC recognized University / Institution. IT proficiency is a must.

PLEASE READ THE FOLLOWING INSTRUCTIONS BEFORE APPLYING:

- I. The age of superannuation is 60 years.
- II. Those already in the government / semi-government service or autonomous bodies will be required to provide 'No Objection Certificate (NOC)' from their current employer, at the time of interview.
- III. Part time, honorary, visiting, apprenticeship, freelancing and internee experience will not be counted as experience.
- IV. Candidates are advised to appear for walk-in interview and bring original educational certificates/degrees/experience letter and CNIC along with one set of attested copies and passport size photograph Monday, April 17, 2023 from 08:30 am till 12:00 pm at Virtual University of Pakistan, M. A. Jinnah Campus, Defence Rd, off Raiwind Road, Lahore.
- V. Candidates shall sign an affidavit, at the time of interview, stating that he is not dual national and in case of selection, he shall not keep dual job, in any manner.
- VI. In case of selection/appointment, candidate shall submit medical fitness certificate, issued by Medical Superintendent (MS) of any Civil / Government Hospital.
- VII. In case, any deficiency is observed in the eligibility of the candidate or fake/incomplete information is provided by the candidate, his candidature will be cancelled or his job will be terminated, immediately, at any stage.
- VIII. Selected candidate may be posted at any campus/office of Virtual University anywhere in Pakistan.
- IX. Candidate shall present COVID-19 Vaccination Certificate at the time of interview.
- X. No TA / DA will be admissible for appearing in Interview.

For further information, please contact:

**DIRECTORATE OF ADMINISTRATION
VIRTUAL UNIVERSITY OF PAKISTAN**
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